



MASTER'S EQUIVALENCY PROGRAM

PROGRAM REVISION REQUEST

HUMAN RESOURCES DIVISION
Washoe County School District
 425 East Ninth Street
 P.O. Box 30425
 Reno, NV 89520-3425
 Phone (775) 348-0321
 Fax (775) 333-5070

A maximum of 10 changes may be made without having to reappear before the Master's Equivalency Committee. One change consists of dropping one university class from the original program. Adding or dropping inservice classes does not count towards the maximum number of changes. Acceptable reasons would be if a course is no longer available, or a more suitable course in the area of interest is being offered. Be sure to allow enough time for the receipt and approval of the changes before the registration date of the new class.

ALL information must be included or the form will be returned to you.

COURSES TO BE ADDED: (Note: All graduate classes must be taken for a grade; you must receive a B or better in order for graduate credits to count toward completion of your Master's Equivalency Program.)

Course #	Course Title	University or College	Date(s)	Type of Class* (Graduate Level Only)	Credits	Graduate, Undergraduate, or Inservice

**Type of Class: Please use the following designations:*

"C"	Core Content Area	Elementary Teachers Secondary Teachers	Core = Reading/Language Arts, Math, Social Studies, Science Core = Current Teaching Assignment
"E"	Elective		
"S"	Seeking Highly Qualified Status in a Core Area		

COURSES TO BE DELETED:

Course #	Course Title	University or College	Credits	Type of Credits (Graduate, Undergraduate, or Inservice)

REASON FOR CHANGE:

Teacher's Name (please print)	Teacher's Signature	Date
School/Location	District Approval	Date