



Administrative Form 4431
SEXUAL MISCONDUCT DISCLOSURE RELEASE

TO: _____
 School District Employer

Personnel Department

Street Address

_____ (____) _____ (____) _____

City, State, Zip

The below named applicant is under consideration for a position in the Washoe County School District. The Nevada State Legislature has determined that additional safeguards are necessary in the hiring of school district employees to ensure the safety of Washoe County School District's schoolchildren. As this individual has had previous employment with your organization, we request you provide the information requested on this form within 20 business days as required by Nevada state law. (Assembly Bill 362, Section 9, Passed by the 79th Legislature, 2017)¹
 Your assistance is appreciated.

Applicant's Name (First, Middle, Last)

Full Name When Last Employed With Organization

Social Security Number – Last Four Digits

Approximate Dates of Employment

Position(s)

I authorize you to release to the Washoe County School District all information related to any acts of sexual misconduct that the school district has made a determination that there is sufficient information to conclude that the abuse or misconduct occurred and that the abuse or misconduct resulted in my leaving my position at the school district. Such information includes copies of all related documents, including any rebuttal documents in personnel, investigative or other files in accordance with Nevada Revised Statutes Chapter 391, Personnel (Assembly Bill 362-2017). I release and hold harmless the above employer and employees acting on behalf of the employer from any liability for providing information described in this document.

Applicant Signature

Date

This section to be completed by former school district employer(s) only.

The applicant ___ **has** ___ **has not** been the subject of an investigation concerning an alleged sexual offense conducted by the employer. *(Note: An investigation does not have to be disclosed if the employer determined that the allegations were false, unfounded, unsubstantiated or inconclusive.)*

The applicant ___ **has** ___ **has not** been discharged, disciplined, had a contract not renewed, asked to resign from employment, resigned from employment or otherwise separated from employment while an investigation concerning an alleged sexual offense was pending or upon conclusion of such an investigation and was found, upon conclusion of the investigation, to have committed the sexual offense.

The applicant ___ **has** ___ **has not** had a license or certificate suspended or revoked or has been required to surrender a license or certificate while an investigation concerning an alleged sexual offense was pending or upon conclusion of such an investigation and was found, upon conclusion of the investigation, to have committed the sexual offense.

Former Employer Representative Signature

Title

Date

Employing School Receipt Date _____

Received By _____

Return All Completed Information To:

Washoe County School District
Office of Human Resources

Attn: _____

P.O. Box 30425

Reno, NV 89520-3425

Phone: (775) 348-0321, Fax: (775) 348-5070 or

Email: HumanResources@washoeschools.net

ⁱ "Sexual misconduct" means any act, including, without limitation, any verbal, nonverbal, written or electronic communication or physical activity, directed toward or with a child, regardless of the age of the child, that is designed to establish a romantic or sexual relationship with the child. (NRS 391)