Responsible: Student Accounting

PURPOSE

This Administrative Procedure shall establish the process to converting a College Board College Level Examination Program or CLEP Exam to high school credit.

DEFINITIONS

1. "CLEP EXAM or College Level Examination Program" is an examination offered by the College Board that is similar to a credit by exam offered in high school where a student may earn college credit for a passing score of 50.

PROCEDURE

1. Students can take CLEP exams through College Board on their own and present them to their high school registrar for credit.
    a. The list of CLEP exams can be found at https://clep.collegeboard.org/exams.
2. CLEP exams with a score of 50 or higher will be posted to the transcript with:
    a. The title of the CLEP exam;
    b. A grade of S on the transcript;
    c. A weighted bump based on the course list; and
    d. 1.0 credit for the course in the subject area of the exam.
3. CLEP exams with a score of 49 or lower should not be presented to the school registrar. If presented, the CLEP exam will be posted to the transcript with:
    a. The title of the CLEP exam;
    b. A grade of U on the transcript;
    c. No weighted bump; and
    d. No credit for the course.
4. The CLEP exam is not part of the student's academic load.
5. Middle school students are not eligible to participate in CLEP exams for credit.
6. District Course Numbers for CLEP Exams:

Course Number	Course Name	Subject Code	SCED Code	Credit Value	Bonus Code
14500	CLEP FINANCIAL ACCT	EL	12104	1	AP
14501	CLEP INFO SYS	EL	10051	1	AP
14502	CLEP INTRO BUS LAW	EL	12054	1	AP
14503	CLEP PRIN MANAGE	EL	12052	1	AP
14504	CLEP PRIN MARKET	EL	12164	1	AP
14505	CLEP AMER LIT	EL	01054	1	AP
14506	CLEP LITERATURE	EN	01053	1	AP
14507	CLEP COLLEGE COMP	EN	01103	1	AP
14508	CLEP COLLEGE COMP MOD	EN	01103	1	AP
14509	CLEP ENG LIT	EN	01053	1	AP
14510	CLEP HUMANITIES	AR	04302	1	AP
14511	CLEP FRENCH LANG L1	LA	24149	1	AP
14512	CLEP FRENCH LANG L2	LA	24149	1	AP
14513	CLEP GERMAN LANG L1	LA	24299	1	AP
14514	CLEP GERMAN LANG L2	LA	24299	1	AP
14515	CLEP SPANISH LANG L1	LA	24099	1	AP
14516	CLEP SPANISH LANG L2	LA	24099	1	AP
14517	CLEP SPAN WRIT LANG L1	LA	24099	1	AP
14518	CLEP SPAN WRIT LANG L2	LA	24099	1	AP
14519	CLEP AMER GOV	AG	04151	1	AP
14520	CLEP HIST OF US I	AH	04101	1	AP
14521	CLEP HIST OF US II	AH	04101	1	AP

14522	CLEP HUM DEV	AR	19261	1	AP
14523	CLEP ED PSYCH	AR	04255	1	AP
14524	CLEP PSYCHOLOGY	AR	04254	1	AP
14525	CLEP SOCIOLOGY	AR	04258	1	AP
14526	CLEP MACROECONOMICS	EL	04209	1	AP
14527	CLEP MICROECOMOMICS	EL	04208	1	AP
14528	CLEP SOCIAL SCIENCE	EL	04999	1	AP
14529	CLEP WESTERN CIV I	EL	04063	1	AP
14530	CLEP WESTERN CIV II	EL	04063	1	AP
14531	CLEP BIOLOGY	SC	03052	1	AP
14532	CLEP CALCULUS	MA	02121	1	AP
14533	CLEP CHEMISTRY	SC	03102	1	AP
14534	CLEP COLLEGE ALGEBRA	MA	02069	1	H
14535	CLEP COLLEGE MATH	MA	02138	1	H
14536	CLEP NATURAL SCIENCES	SC	03999	1	H
14537	CLEP PRE-CALCULUS	MA	02110	1	H

LEGAL REQUIREMENTS AND ASSOCIATED DOCUMENTS

1. This Administrative Procedure reflects the goals of the District's Strategic Plan.
2. This Administrative Procedure aligns with Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC) to include:
    a. NRS Chapter 389, specifically: 389.171 Credit granted for performance on examination in lieu of course attendance; regulations.
    b. NAC Chapter 389, specifically: 389.670 Credit granted for performance on examination in lieu of course attendance: Board of trustees required to prescribe application and eligible courses of study; effect of pupil's

withdrawal from school; authority of State Board to review examination and minimum score required.

REVISION HISTORY

Date	Revision	Modification
05/20/2021	1.0	Adopted
10/26/2022	1.1	Revised: Information for weighted bump