ADMINISTRATIVE PROCEDURE 6237
TAKING HIGH SCHOOL COURSES ON THE MIDDLE SCHOOL CAMPUS

Responsible: Office of Academics; and Department of Student Accounting

PURPOSE

This Administrative Procedure shall describe the protocol for students who are in middle school and taking a high school course at their middle school.

PROCEDURE

1. Because it is the goal of the Washoe County School District to prepare all students not only for graduation from high school but for colleges and careers, beginning the 2012 school year students will no longer be able to earn high school credit without being enrolled in a District high school. (Exception: 7th grade students who were enrolled in a world language in 2011-2012 will be able to take the CBE for high school credit after having taken the same world language during 8th grade. The CBE will be given during the 8th grade year.)

2. During high school a minimum three credits of math, two of science, and four of English must be taken in order to be prepared for college. Additionally, many colleges and the NCAA will not accept credits earned prior to enrollment in high school as part of the core requirements for entry.

3. Students in middle school may not earn high school credit for courses taken in middle school. Students who took high school courses in middle school are able to earn these credits while they are enrolled in high school if they have done the following:

    a. Taken the required number of credits while in high school (not CBE) for the area in which they would be earning credit on the CBE and have either failed a course or wish to have additional credits applied to their transcript.

    Please Note: The CBE cannot be counted as part of the minimum load requirement.

4. Certain limitations apply to other methods of earning credit prior to enrollment in the ninth grade:

    a. High school credit earned in summer school may only be granted to the student who will be promoted to ninth grade the semester following the summer course.

b. High school credit earned through correspondence or distance education on-line courses may only be applied to classes taken in the summer following the eighth-grade year for the student who will be promoted to ninth grade the semester following the summer course.

LEGAL REQUIREMENTS AND ASSOCIATED DOCUMENTS

1. This Administrative Procedure reflects the goals of the District's Strategic Plan.

REVISION HISTORY

Date	Revision	Modification
2/2012	1.0	Adopted as Accepted Practice
1/03/2014	2.0	Revised: converted to Administrative Procedure
6/18/2021	3.0	Revised: Removed HSPE requirement