Administrative Procedure 5507
GRADING – "NO MARK"

Responsible: Department of Student Accounting

PURPOSE

This Administrative Procedures describes the appropriate issuance of the grade of "no mark" (NM) in the Washoe County School District (District).

PROCEDURE

1. The grade of NM may be used in the following instances:
    a. A student has withdrawn prior to the end of the term; or
    b. The student enters during the last 14 days of a course in Middle School.
2. Do not use NM for:
    a. Extending the time, a student has to finish a course. Any student who has not finished a course by the end of the grading period, must be given an Incomplete (INC) and then be given three weeks into the following semester. If that course is not completed by that time, the student must receive an F.
    b. Audit course, the grade is AU.

LEGAL REQUIREMENTS ANDASSOCIATED DOCUMENTS

1. This Administrative Procedure complies with the District's strategic plan and aligns/complies with the governing documents of the District, to include:
    a. Administrative Procedure 6313 – Taking Class for Audit.

REVISION HISTORY

Date	Revision	Modification
3/26/2018	1.0	Adopted
06/13/2022	2.0	Revised: Removed NM as an option for Elementary Schools.