Administrative Procedure 5422
KINDERGARTEN ATTENDANCE

Responsible: Department of Intervention

PURPOSE

This Administrative Procedure shall describe and define protocols related to kindergarten attendance in the Washoe County School District (District).

PROCEDURE

1. All kindergarten students must follow the District Attendance Policy.
2. A kindergarten student shall be considered chronically absent from school defined as absent 10% or more of the entire 180-day school year. While students would not be retained solely due to attendance, students who are chronically absent in kindergarten may not be considered for automatic promotion to the first grade but may take the Brigance test to prove first grade readiness. All retentions are done at the discretion of the principal and teacher.
    a. Students who transfer into a District school from an approved NDE kindergarten, out of state kindergarten, or public school not within the District must not be chronically absent for 10% or more of the number of days left in the school year or will also have to take the Brigance test to prove kindergarten readiness.
3. This Administrative Procedure is unique only to kindergarten and does not apply to any other grade levels.

LEGAL REQUIREMENTS AND ASSOCIATED DOCUMENTS

1. This Administrative Procedure reflects the goals of the District's Strategic Plan and aligns/complies to the governing documents of the District, to include:
    a. Board Policy 5400, Student Attendance.
2. This Administrative Procedure aligns with Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC), to include:
    a. Chapter 387, Financial Support of School Systems;
    b. Chapter 392, Pupils, and specifically:
        i. NRS 392.040 Attendance required for child between 7 and 18 years of age; minimum age required for kindergarten and first grade; waiver from attendance available for child 6 years of age; developmental screening test required to determine placement; effect of military transfer of parent of child.

REVISION HISTORY

Date	Revision	Modification
10/01/2012	1.0	Adopted as Accepted Practice
12/05/2013	2.0	Revised: converted to Administrative Procedure
2/12/2019	3.0	Revised: updated to align with new attendance provisions
7/29/21	4.0	Revised: updated responsible party to Office of Intervention; clarified language, added language about retentions.